

**CONSULTANT APPROVAL REPORT  
FOR CONTINUING APPROVAL REVIEW**

**WORK COPY**

PROGRAM NAME: San Bernardino Valley College Associate Degree Nursing Program

DATE OF VISIT: April 23-24, 2019

APPROVAL CRITERIA	Compliance	Non Compliance	COMMENTS
<p><b>SECTION 1: PROGRAM DIRECTOR/ASSISTANT DIRECTOR</b></p> <p>1425(a) The director of the program shall meet the following minimum qualifications:</p> <p>(1) A master's or higher degree from an accredited college or university which includes course work in nursing, education or administration;</p> <p>(2) One (1) years' experience as an administrator with validated performance of administrative responsibilities consistent with section 1420(h);</p> <p>(3) Two (2) years' experience teaching in pre- or post-licensure registered nursing programs; and</p> <p>(4) One (1) year's continuous, full-time or its equivalent experience direct patient care as a registered nurse; or</p> <p>(5) Equivalent experience and/or education, as determined by the board.</p>	X		<p>Carol Wells, MSN, RN, AOCN, Associate Dean, Director of Nursing for Associate Degree Nursing (ADN) Program since June 2013. On medical leave beginning December 14, 2018.</p>
<p>1425(b) The assistant director shall meet the education requirements set forth in subsection (a)(1) above and the experience requirements set forth in subsections (a)(3) and (a)(4) above, or such experience as the board determines to be equivalent.</p>	X		<p>Sana Massad, MSN, RN, Assistant Director beginning July 2017. Tamara Maurizi, DNP, RN previously assigned.</p>
<p>1424(e) The director and the assistant director shall dedicate sufficient time for the administration of the program.</p>	X		<p>Director position continues as a dedicated administrative (12 month) position with 100% release time. Assistant Director position with 60% (an increase of 20% since last Approval Visit) release time. Sufficient time for the administration of the program.</p>

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1424(f) The program shall have a board-approved assistant director who is knowledgeable and current regarding the program and the policies and procedures by which it is administered, and who is delegated the authority to perform the director's duties in the director's absence.	X		The AD Job Description with full authority to assume the job duties of Program Director in absence of Director. Sana Massad assumed Director duties December 14, 2018.
<p><b>SECTION 2: TOTAL PROGRAM EVALUATION</b></p> <p>1424(b) The policies and procedures by which the program is administered shall be in writing, shall reflect the philosophy and objectives of the program, and shall be available to all students.</p>	X		Program policies and procedures reflect the philosophy, institution, program, and course learning outcomes. Program policies and procedures published Nursing Student Handbook.
1424(b)(1) The nursing program shall have a written plan for evaluation of the total program, including admission and selection procedures, attrition and retention of students, and performance of graduates in meeting community needs.	X		<p>Inconsistencies in evaluation and documentation of program learning outcomes, admission and selection procedures, program curriculum, resources, student satisfaction, student retention, input from graduates, and employer satisfaction evaluated.</p> <p>Attrition rates: 2013-2014-0% 2014-2015-2.9% (Multi Criteria Point System Initiated Fall 2014) 2015-2016-4.2% 2016-2017-7.8% (Multi Criteria Phased Out Fall 2016)</p> <p><b>RECOMMENDATION: Continue updating and revising Total Program Evaluation to enhance data collection, analysis, and application to better validate program processes.</b></p>

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1424(b)(2) The program shall have a procedure for resolving student grievances.	X		The policy for informal/formal grievance procedures in the SBVC Student Handbook available in hard copy and on-line on pages 11-16.
1424(c) There shall be an organizational chart which identifies the relationships, lines of authority and channels of communication within the program, between the program and other administrative segments of the institution with which it is affiliated, and between the program, the institution and clinical agencies.	X		Organizational chart identifies the relationships, lines of authority and channels of communication within the program, between the program and other administrative segments of the institution, and between the program, institution, and clinical agencies. The Department of Nursing is under the Science Division and Office of Instruction. Communication with clinical facilities via Clinical Site Placement Coordinator.
1430. Previous Education Credit An approved nursing program shall have a process for a student to obtain credit for previous education or for other acquired knowledge in the field of nursing through equivalence, challenge examinations, or other methods of evaluation. The program shall make the information available in published documents, such as college catalog or student handbook, and online.	X		SBVC Credit Granting Policy located in the College Catalog page 10. Information available on Nursing Department Website and in the Nursing Department Student Handbook.
1431. Licensing Examination Pass Rate Standard The nursing program shall maintain a minimum pass rate of seventy-five percent (75%) for first time licensing examination candidates. (a) A program exhibiting a pass rate below seventy-five percent (75%) for first time candidates in an academic year shall conduct a comprehensive program assessment to identify variables contributing to the substandard pass rate and shall submit a written report to the board. The report shall include the findings of the assessment and a plan for increasing the pass rate including specific corrective measures to be taken, resources, and timeframe.	X		SBVC NCLEX-RN Pass Rates have been above the BRN regulation of 75% for first time testers:  2014-2015 – 79.31% 2015-2016 – 77.94% 2016-2017 – 78.67% 2017-2018 – 86.96% 2018- to date – 89.55%

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<p>(b) A board-approval visit will be conducted if a program exhibits a pass rate below seventy-five percent (75%) for first time candidates for two (2) consecutive academic years.</p> <p>(c) The board may place a program on warning status with intent to revoke the program's approval and may revoke approval if a program fails to maintain the minimum pass rate pursuant to section 2788 of the code.</p>	X		<p>Since last Approval Visit, curricular developments to improve NCLEX- RN scores: adoption (assisted grant funding for students) of Elsevier Adaptive Quizzes in all courses, Elsevier Patient Review and RN Case Studies, Clinical Reasoning Clinical Tools, and HESI testing at the end of each nursing course, Predictive Exam at the end of the program, and HESI 3 Day Live NCLEX RN Prep Course for graduating students.</p>
<p>1432. Changes to an Approved Program</p> <p>(a) Each nursing program holding a certificate of approval shall:</p> <p>(1) File its legal name and current mailing address with the board at its principal office and shall notify the board at said office of any change of name or mailing address within thirty (30) days prior to such change. It shall give both the old and the new name or address.</p> <p>(2) Notify the board within ten (10) days of any:</p> <p>(A) Change in fiscal condition that will or may potentially adversely affect applicants or students enrolled in the nursing program.</p> <p>(B) Substantive change in the organizational structure, administrative responsibility, or accountability in the nursing program, the institution of higher education in which the nursing program is located or with which it is affiliated that will affect the nursing program.</p> <p>(b) An approved nursing program shall not make a substantive change without prior board authorization. These changes include:</p> <p>(1) Change in location.</p> <p>(2) Change in ownership.</p> <p>(3) Addition of a new campus or location.</p> <p>(4) Significant change in the agreement between an approved nursing program that is not an institution of higher education and the institution of higher education with which it is affiliated.</p>	X		<p>No substantive changes.</p>

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<p><b>SECTION 3: SUFFICIENCY OF RESOURCES</b></p> <p>1424(d) The program shall have sufficient resources, including faculty, library, staff and support services, physical space and equipment, including technology, to achieve the program's objectives.</p>	X		<p>174 students currently enrolled in the nursing program. The program is budgeted to admit 50 students (40 ADN students and 10 Advanced Placement students) in the Fall and Spring semesters.</p> <p><b>Grants:</b> Funding sources include collaborative projects, state and federal allocations and student fees and or tuition. The Health Sciences/Nursing Department maintains a separate budget and has established accounts for conferences and supplies.</p> <p><b>Current Grants:</b> CCCO Enrollment and Growth Grant Regional Strong Workforce Initiative Grant Perkins-Career Technical Education Grant San Bernardino Valley College Foundation</p> <p><b>Faculty:</b> Total faculty: 35 (excluding Director) Full Time: 10 Part Time: 25 Instructors: 11 Assistant Instructors: 24 Clinical Teaching Assistants – 0</p> <p><b>Physical Space, Equipment:</b> Nursing Department located in the Health Science Building. Department offices, classrooms, and skills labs located on the first floor of this building. Sufficient number of offices including</p>

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			<p>faculty offices and an office assigned to part time faculty with two computers, phone line, and access to printer. Faculty with access to the computer and resource center. Additional room for equipment and supplies.</p> <p><b>Support Services:</b> Financial aid, advisement, career preparation, personal counseling, and nursing success seminars available to students.</p> <p>Nursing Success Counselor (a non-instructional part-time position beginning Fall 2017) provides informational meeting workshop presentations, application review, educational planning including transfer, graduation checks, general counseling for pre-and current student with referral to College resources when needed, and recruitment. Assists Program Director/Assistant Director with remediation program for students identified as at risk for course failing. Position funded by CCCO Enrollment and Growth Grant. Faculty and students identify need for full time position status of the Nursing Success Counselor and faculty release time for a Remediation Specialist position.</p> <p>The Clinical Site Placement Coordinator (CSPS), a faculty member with 40% release time, responsible for acquiring, contracting, monitoring, and evaluating all clinical sites for nursing courses and clinical experience. Position funded by Strong Workforce Initiative Grant beginning Spring 2017.</p> <p>A full-time Skills Lab Coordinator is a classified staff member who manages the skills laboratory, supplies, and equipment.</p>

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			<p>Prepares equipment/supplies for all student skills practice and testing. Position funded by Strong Workforce Initiative Grant.</p> <p>Library houses over 70,000 volumes. Materials can be searched through online catalog. One or more current textbooks are available for in-library use through the "Textbook Bank." The databases include The EBSCO Academic Search Complete as well as EBSCO Health Source Nurse-Academic. Many nursing/health journals available. Computers, printers, and study rooms in the Library. First semester students oriented to the library along with the use of databases and use of materials for nursing research assignments.</p> <p>The Student Success Center located in the Physical Science building adjacent to the Health Science building, houses break out rooms for group study, computers, copy machines and a resource technician. Peer nursing tutoring available with plans for program expansion.</p> <p>Student learning materials available to students by Elsevier/Evolve resources with grant funding covering 50% of student cost: Specialty and Custom HESI Exams after each nursing course; HESI RN Exit Exam for fourth semester students; Elsevier Adaptive Quizzing, Clinical Skills: Essential Collection; HESI Patient Reviews with RN Case Studies and Practice Tests; and a HESI 3 Day Live Review course (100% of student costs covered).</p>

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			<p>Other Support Services: Veteran Services and Resource Center, Student Health Center, Disability Services, Childcare, Financial Aid. Administrative Assistant and Secretary II assigned to the Nursing Department.</p> <p><b>Skills Labs and Simulation Lab</b> Skills Lab (two classrooms) with equipment and supplies and a Computer/Media Lab, replicate healthcare facility settings with supplies and equipment consistent with those of affiliation partners. Houses three low fidelity simulators and other mannikins. Skills Lab hours, media, equipment, and supplies reviewed annually by students and faculty.</p> <p>The Simulation Lab newly created (Fall 2018), includes three patient stations with new high-fidelity adult, pediatric, and obstetric simulators separated by curtains. Microphone and TV monitor available for debriefing. Adjacent classroom with 25 available computers. Some faculty participating in simulation training. Current simulation experiences are well received by students with plans to expand faculty training/development and the offering of additional simulation experiences. Faculty seek funding for a full time Simulation Laboratory Coordinator and Technician.</p> <p><b>RECOMMENDATION: Consider alternate funding sources to provide for full-time Simulation Laboratory Coordinator, Simulation Laboratory Technician, Nursing Success Counselor, and Remediation Specialist positions.</b></p>



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<p><b>SECTION 4: PROGRAM ADMINISTRATION AND FACULTY QUALIFICATIONS:</b></p> <p>1425 All faculty, the director, and the assistant director shall be approved by the board pursuant to the document, "Faculty Qualifications and Changes Explanation of CCR 1425 (EDP-R-02 Rev 02/2012), which is incorporated herein by reference. A program shall report to the board all changes in faculty, including changes in teaching areas, prior to employment of, or within 30 days after, termination of employment of a faculty member. Such changes shall be reported on forms provided by the board: Faculty Approval/Resignation Notification form (EDP-P-02, Rev 09/2012 and Director or Assistant Director Approval form (EDP-P-03, Rev 09/2012), which are herein incorporated by reference. Each faculty member, director, and assistant director shall hold a clear and active license issued by the board and shall possess the following qualifications:</p>	X		<p>Program Director, Assistant Director and all faculty are approved by the Board of Registered Nursing.</p>
<p>1424(g) Faculty members shall have the primary responsibility for developing policies and procedures, planning, organizing, implementing and evaluating all aspects of the program.</p>	X		<p>Faculty (full time and part time) with primary responsibility for the development of policies and procedures, planning, organizing, implementing, and evaluating all aspects of the program. Overlapping Committees functions and documentation: Faculty Meeting (RN Program Meeting), Advisory Committee, Total Program Evaluation Committee (Program Evaluation Committee), PEAR (Promotion, Enrollment, Attrition, Retention Committee, Nursing Curriculum Committee, Course Team Meeting, and Student/Faculty Committee. Part time faculty meet with full time course faculty.</p>

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			<b>RECOMMENDATION: <i>Revise and clarify responsibilities and functions of the various program committees including Faculty (RN Program Meeting), Curriculum, PEAR (Promotion, Enrollment, Attrition, Retention Committee), and Program Evaluation Committee (Total Program Evaluation Committee) to better meet program objectives.</i></b>
1424(h) The faculty shall be adequate in type and number to develop and implement the program approved by the board and shall include at least one qualified instructor in each of the areas of nursing required by section 1426(d) who will be the content expert in that area. Nursing faculty members whose teaching responsibilities include subject matter directly related to the practice of nursing shall be clinically competent in the areas to which they are assigned.	X		With faculty hiring since the last approval visit, the program continues to have 10 full time faculty with two-three vacant positions due to retirements and other situations. Currently, in hiring process of one full time tenure track faculty position. Theory instruction provided by full time contracted faculty and one part time faculty. Difficulty in hiring described as related to non-competitive salary and workload.
1424(j) The assistant director shall function under the supervision of the director. Instructors shall function under the supervision of the director or the assistant director. Assistant instructors and clinical teaching assistants shall function under the supervision of an instructor.	X		Lead faculty are BRN approved Instructor and are responsible for the supervision of course assigned Assistant Instructors.
1425(c) An instructor shall meet the following minimum qualifications: (1) The education requirements set forth in subsection (a)(1); and (2) Direct patient care experience within the previous five (5) years in the nursing area to which he or she is assigned, which can be met by: (A) One (1) year's continuous, full-time or its equivalent experience providing direct patient care as a registered nurse in the designated nursing area; or	X		Eleven (11) faculty are approved as Instructors by the BRN.

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<p>(B) One (1) academic year of registered nurse level clinical teaching experience in the designated nursing area or its equivalent that demonstrates clinical competency; and (3) Completion of at least one (1) years' experience teaching courses related to registered nursing or completion of a post-baccalaureate course which includes practice in teaching registered nursing.</p>			
<p>1425(d) An assistant instructor shall meet the following minimum qualifications: (1) A baccalaureate degree from an accredited college which shall include courses in nursing, or in natural, behavioral or social sciences relevant to nursing practice; (2) Direct patient care experience within the previous five (5) years in the nursing area to which he or she will be assigned, which can be met by: (A) One (1) year's continuous, full-time or its equivalent experience providing direct patient care as a registered nurse in the designated nursing area; or (B) One (1) academic year of registered nurse level clinical teaching experience in the designated nursing area or its equivalent that demonstrates clinical competency.</p>	X		Twenty-four (24) faculty are approved as Assistant Instructors by the BRN.
<p>1425(e) A clinical teaching assistant shall have at least one (1) year continuous, full-time or its equivalent experience in the designated nursing area within the previous five (5) years as a registered nurse providing direct patient care.</p>	X		No Clinical Teaching Assistants assigned.
<p>1425(f) A content expert shall be an instructor and shall possess the following minimum qualifications:</p>	X		Qualified Content Experts are full time faculty.: Medical-Surgical – Yolanda Simental, MSN, RN, CNS, CNE Obstetrics – Tamara Maurizi, DNP, RN

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<p>(1) A master's degree in the designated nursing area; or</p> <p>(2) A master's degree that is not in the designated nursing area and shall:</p> <p>(A) Have completed thirty (30) hours of continuing education or two (2) semester units or three (3) quarter units of nursing education related to the designated nursing area; or have national certification in the designated nursing area from an accrediting organization, such as the American Nurses Credentialing Center (ANCC); and</p> <p>(B) Have a minimum of two hundred forty (240) hours of clinical experience within the previous three (3) years in the designated nursing area; or have a minimum of one (1) academic year of registered nurse level clinical teaching experience in the designated nursing area within the previous five (5) years.</p>			<p>Pediatrics – Viola Obra, MSN, RN Psych/Mental health – Walter Penniman, DNP, RN Geriatrics- June Hill, MSN, RN</p>
<p><b>SECTION 5: CURRICULUM</b></p> <p>1424(a) There shall be a written statement of philosophy and objectives that serves as a basis for curriculum structure. Such statement shall take into consideration the individual difference of students, including their cultural and ethnic background, learning styles, goals, and support systems. It shall also take into consideration the concepts of nursing and man in terms of nursing activities, the environment, the health-illness continuum, and relevant knowledge from related disciplines.</p>	X		<p>Program philosophy and objectives consistent with the mission and objectives of SBVC. Addresses individual differences of students, including their cultural and ethnic background, learning styles, goals, and support systems and concepts of nursing, the person, environment, health/illness continuum, and relevant knowledge from biological and psychosocial sciences.</p>
<p>1425.1(a) Each faculty member shall assume responsibility and accountability for instruction, evaluation of students, and planning and implementing curriculum content.</p>	X		<p>Faculty (including full time, part time) participate in instruction, evaluation of students, and the planning and</p>

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			implementation of curriculum content at both the course and program level.
1425.1(b) Each faculty member shall participate in an orientation program, including, but not limited to, the program's curriculum, policies and procedures, strategies for teaching, and student supervision and evaluation.	X		New faculty member (full time and part time) participate in orientation by the College. Oriented to teaching in the clinical practice area via the Nursing Faculty Orientation Handbook by the Clinical Placement Coordinator. Lead Instructors of the course serve as mentors.
1425.1(d) Each faculty member shall be clinically competent in the nursing area in which he or she teaches. The board document, "Faculty Remediation Guidelines" (EDP-R-08 Rev. 02/09), which provides guidelines for attaining and documenting clinical competency, is herein incorporated by reference.	X		Clinical competency of all assigned faculty verified.
1426(a) The curriculum of a nursing program shall be that set forth in this section, and shall be approved by the board. Any revised curriculum shall be approved by the board prior to its implementation.	X		<p>Last major curriculum revision 1987 with the adoption of Newman Systems Model as the organizing curricular framework. Last minor curriculum revision April 2004.</p> <p>Program nationally re-accredited by ACEN Spring 2013 through Spring 2021.</p> <p>Major curriculum revision began in Spring 2013 (Consultant Linda Caputi, MSN, EdD, RN, CNE) and was submitted to the BRN December 2018. On the May 9, 2019 Education and Licensing Committee Agenda for approval. Quality and</p>

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			Safety Education for Nurses (QSEN), the Joint Commission National Patient Safety Goals, the Institute of Medicine, and the Nursing Process guided the development of the new curriculum. QSEN the organizing framework for the new curriculum with the nursing units decreasing from 42.25 to 36 to facilitate student seamless transition from the ADN to BSN level.
1426(b) The curriculum shall reflect a unifying theme, which includes the nursing process as defined by the faculty and shall be designed so that a student who completes the program will have the knowledge, skills, and abilities necessary to function in accordance with the registered nurse scope of practice as defined in code section 2725, and to meet minimum competency standards of a registered nurse.	X		<p>Unifying themes of the current curriculum are the Betty Neumann Systems Model and the nursing process. Faculty chose the Neumann Systems Model in 1986. Model presents a comprehensive system-based conceptual framework for nursing. Views the individual as subject to the impact of stressor, reaction to stress, and factors of reconstitution. Considered a wellness model and illustrates the composite of five integrating variable- physiological, psychological, developmental, spiritual and socio-cultural.</p> <p>Four major concepts of the current organizing framework are major constructs of the individual, the nursing process, the roles of the associate degree nurse, and the wellness-illness continuum – using simple to complex format.</p>

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<p>1426(c) The curriculum shall consist of not less than fifty-eight (58) semester units, or eighty-seven (87) quarter units, which shall include at least the following number of units in the specified course areas:</p> <p>(1) Art and science of nursing, thirty-six (36) semester units or fifty-four (54) quarter units, of which eighteen (18) semester or twenty-seven (27) quarter units will be in theory and eighteen (18) semester or twenty-seven (27) quarter units will be in clinical practice.</p> <p>(2) Communication skills, six (6) semester or nine (9) quarter units. Communication skills shall include principles of oral, written, and group communication.</p> <p>(3) Related natural sciences (anatomy, physiology, and microbiology courses with labs), behavioral and social sciences, sixteen (16) semester or twenty-four (24) quarter units.</p>	X		<p><b>Total Units for Licensure: 68.5 semester units</b>  <b>Total Units for Graduation: 78.5 semester units</b>  <b>18-week semester</b></p> <p><b>Total Nursing Units: 42.5 semester units</b>  Total Theory: 24.25 units  Total Clinical: 18.25 units</p> <p><b>Communication: 7 semester units</b>  Psychiatric Nursing &amp; Fundamentals - Integrated  Elements of Public Speaking or Interpersonal  Communication: 3 units  Freshman Composition: 4 units</p> <p><b>Related Sciences: 19 semester units</b>  Anatomy: 4 units  Physiology: 4 units  Microbiology: 5 units  Psychology: 3 units  Societal/Cultural Pattern: 3 units</p>
<p>1426(d) Theory and clinical practice shall be concurrent in the following nursing areas: geriatrics, medical-surgical, mental health/psychiatric nursing, obstetrics, and pediatrics. Instructional outcomes will focus on delivering safe, therapeutic, effective, patient-centered care; practicing evidence-based practice; working as part of interdisciplinary teams; focusing on quality improvement; and using information technology.</p>	X		<p>Theory/clinical courses conducted concurrently.  Instructional outcomes and content consistent with regulation and demonstrated in program documents including course outlines and syllabi.</p>

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Instructional content shall include, but is not limited to, the following: critical thinking, personal hygiene, patient protection and safety, pain management, human sexuality, client abuse, cultural diversity, nutrition (including therapeutic aspects), pharmacology, patient advocacy, legal, social and ethical aspects of nursing, and nursing leadership and management.			
1426(e) The following shall be integrated throughout the entire nursing curriculum: (1) The nursing process; (2) Basic intervention skills in preventive, remedial, supportive, and rehabilitative nursing; (3) Physical, behavioral, and social aspects of human development from birth through all age levels; (4) Knowledge and skills required to develop collegial relationships with health care providers from other disciplines; (5) Communication skills including principles of oral, written, and group communications; (6) Natural science, including human anatomy, physiology, and microbiology; and (7) Related behavioral and social sciences with emphasis on societal and cultural patterns, human development, and behavior relevant to health-illness.	X		Concepts are integrated throughout the curriculum.
1426.1. Preceptorship A preceptorship is a course, or component of a course, presented at the end of a board-approved curriculum, that provides students with a faculty-planned and supervised experience comparable to that of an entry-level registered nurse position. A program may choose to include a preceptorship in its curriculum. The following shall apply:	X		Nursing 211, Medical Surgical Nursing IV, a capstone course includes 148.5 hours of clinical experience in preceptorship. Preceptor Handbook includes required policies for conducting the preceptorship. Preceptor records consistent with policies and maintained in the department. Program faculty meet at midterm



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<p>(a) The course shall be approved by the board prior to its implementation.</p> <p>(b) The program shall have written policies and shall keep policies on file for conducting the preceptorship that include all of the following:</p> <p>(1) Identification of criteria used for preceptor selection;</p> <p>(2) Provision for a preceptor orientation program that covers the policies of the preceptorship and preceptor, student, and faculty responsibilities;</p> <p>(3) Identification of preceptor qualifications for both the primary and the relief preceptor that include the following requirements:</p> <p>(A) An active, clear license issued by the board;</p> <p>(B) Clinically competent, and meet the minimum qualifications specified in section 1425(e);</p> <p>(C) Employed by the health care agency for a minimum of one (1) year; and</p> <p>(D) Completed a preceptor orientation program prior to serving as a preceptor.</p> <p>(E) A relief preceptor, who is similarly qualified to be the preceptor is present and available on the primary preceptor's days off.</p> <p>(4) Communication plan for faculty, preceptor, and student to follow during the preceptorship that addresses:</p> <p>(A) The frequency and method of faculty/preceptor/student contact;</p> <p>(B) Availability of faculty and preceptor to the student during his or her preceptorship experience;</p> <p>1. Preceptor is present and available on the patient care unit the entire time the student is rendering nursing services during the preceptorship.</p> <p>2. Faculty is available to the preceptor and student during the entire time the student is involved in the preceptorship learning activity.</p> <p>(5) Description of responsibilities of the faculty, preceptor, and student for the learning experiences and evaluation during preceptorship, that include the following activities:</p> <p>(A) Faculty member conducts periodic on-site meetings/conferences with the preceptor and the student;</p> <p>(B) Faculty member completes and conducts the final evaluation of the student with input from the preceptor;</p>			<p>and end of course with the student preceptor for the evaluation of clinical progress.</p>

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APPROVAL CRITERIA	Compliance	Non Compliance	COMMENTS
<p>(6) Maintenance of preceptor records that includes names of all current preceptors, registered nurse licenses, and dates of preceptorships; and (7) Plan for an ongoing evaluation regarding the continued use of preceptors. (c) Faculty/student ratio for preceptorship shall be based on the following criteria: (1) Student/preceptor needs; (2) Faculty's ability to effectively supervise; (3) Students' assigned nursing area; and (4) Agency/facility requirements</p>			
<p>1426(g) The course of instruction shall be presented in semester or quarter units or the equivalent under the following formula: (1) One (1) hour of instruction in theory each week throughout a semester or quarter equals one (1) unit. (2) Three (3) hours of clinical practice each week throughout a semester or quarter equals one (1) unit. With the exception of an initial nursing course that teaches basic nursing skills in a skills lab, 75% of clinical hours in a course must be in direct patient care in an area specified in section 1426(d) in a board-approved clinical setting.</p>	X		Hours for theory and clinical practice meet Board requirements: 1 hour of theory= 1 unit and 3 hours of clinical = 1 unit.
<p><b>SECTION 6: CLINICAL FACILITIES</b> 1425.1(c) A registered nurse faculty member shall be responsible for clinical supervision only of those students enrolled in the registered nursing program.</p>	X		SBVC clinical instructors only supervise students from SBVC at BRN approved clinical sites.
<p>1424(i) When a non-faculty individual participates in the instruction and supervision of students obtaining clinical experience, his or her responsibilities shall be described in writing and kept on file by the nursing program.</p>	X		Non-faculty used in preceptorship program.

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APPROVAL CRITERIA	Compliance	Non Compliance	COMMENTS
1427(a) A nursing program shall not utilize any agency or facility for clinical experience without prior approval by the board. Each program must submit evidence that it has complied with the requirements of subdivisions (b), (c), and (d) of this section and the policies outlined by the board.	X		Program utilizes Board approved clinical agencies
1427(b) A program that utilizes an agency or facility for clinical experience shall maintain written objectives for student learning in such facilities, and shall assign students only to facilities that can provide the experience necessary to meet those objectives.	X		Course syllabus, assignment sheet, and written course objectives available on the units at clinical sites visited.
1427(c) Each such program shall maintain written agreements with such facilities and such agreements shall include the following: (1) Assurance of the availability and appropriateness of the learning environment in relation to the program's written objectives; (2) Provision for orientation of faculty and students; (3) A specification of the responsibilities and authority of the facility's staff as related to the program and to the educational experience of the students; (4) Assurance that staff is adequate in number and quality to ensure safe and continuous health care services to patients; (5) Provisions for continuing communication between the facility and the program; and (6) A description of the responsibilities of faculty assigned to the facility utilized by the program	X		Contracts complete, in full force, and meet the regulation for all approved clinical sites.
1427(d) In selecting a new clinical agency or facility for student placement, the program shall take into consideration the impact that an additional group of students would have on students of other nursing programs already assigned to the agency or facility.	X		Long-standing history with clinical partners. Clinical sites sufficient. Use of Skills and Simulation Labs increased to 25% of clinical hours in nursing courses to address impacted clinical placements. Limited participation in Inland Empire Healthcare Education Consortium.

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<p>1424(k) The student/teacher ratio in the clinical setting shall be based on the following criteria:                      (1) Acuity of patient needs;                      (2) Objectives of the learning experience;                      (3) Class level of the students;                      (4) Geographic placement of students;                      (5) Teaching methods; and                      (6) Requirements established by the clinical agency.</p>	X		<p>Maximum Faculty/Student ratio is 1:10 and based on criteria consistent with 1424 (k). Clinical courses have Faculty/Student Ratio of 1:8 based on clinical facility requirements.</p>
<p>1426(f) The program shall have tools to evaluate a student's academic progress, performance, and clinical learning experiences that are directly related to course objectives.</p>	X		<p>Syllabus for each course delineates the course content, theoretical and clinical objectives, learning activities, and evaluation criteria. Clinical written assignments include use of a clinical reasoning tool. Hospital Laboratory Performance Evaluation Tool used for formative and summative clinical evaluation.</p>
<p>1428 Students shall be provided opportunity to participate with the faculty in the identification of policies and procedures related to students including but not limited to:                      (a) Philosophy and objectives;                      (b) Learning experience; and                      (c) Curriculum, instruction, and evaluation of the various aspects of the program, including clinical facilities.</p>	X		<p>Students encouraged to participate in program committee meetings. Specific Student Class Representatives (SCR) elected by class members formally give input and receive feedback at committee meetings. Beginning Spring 2019, the Student/Faculty Meeting to facilitate student input and evaluation of the program. Students complete online evaluation surveys for theory and clinical courses, graduate, and alumni surveys. Students participate in community health events such as Flu Clinics along with Striping and Pinning Ceremonies.</p>

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APPROVAL CRITERIA	Compliance	Non Compliance	COMMENTS
<p><b>Section 7: LVN 30 UNIT AND 45 QUARTER UNIT OPTIONS</b></p> <p>1429(a) An applicant who is licensed in California as a vocational nurse is eligible to apply for licensure as a registered nurse if such applicant has successfully completed the courses prescribed below and meets all the other requirements set forth in section 2736 of the code. Such applicant shall submit evidence to the board, including a transcript, of successful completion of the requirements set forth in subsection (c) and of successful completion or challenge of courses in physiology and microbiology comparable to such courses required for licensure as a registered nurse.</p>	X		<p>LVN Advanced Placement information including curriculum located in the SBVC College Catalog and online under Nursing Associate of Science Degree on pages 175-176. The information is also located Nursing Website.</p>
<p>1429(b) The school shall offer objective counseling of this option and evaluate each licensed vocational nurse applicant for admission to its registered nursing program on an individual basis. A school's determination of the prerequisite courses required of a licensed vocational nurse applicant shall be based on an analysis of each applicant's academic deficiencies, irrespective of the time such courses were taken.</p>	X		<p>Limitation of Licensure and curriculum addressed with information concerning the LVN 30 Unit Option in the College Catalog and on the Nursing Website.</p>
<p>1429(c) The additional education required of licensed vocational nurse applicants shall not exceed a maximum of thirty (30) semester or forty-five (45) quarter units. Courses required for vocational nurse licensure do not fulfill the additional education requirement. However, other courses comparable to those required for licensure as a registered nurse, as specified in section 1426, may fulfill the additional education requirement.</p> <p>Nursing courses shall be taken in an approved nursing program and shall be beyond courses equivalent to the first year of professional</p>	X		<p>The 30 Unit Option Program consists of 25.5 units.</p>

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nursing courses. The nursing content shall include nursing intervention in acute, preventive, remedial, supportive, rehabilitative and teaching aspects of nursing. Theory and courses with concurrent clinical practice shall include advanced medical-surgical, mental health, psychiatric nursing and geriatric nursing. The nursing content shall include the basic standards for competent performance prescribed in section 1443.5 of these regulations.			